

# AGENDA

## MINTER FIELD AIRPORT DISTRICT

WEDNESDAY, JUNE 14, 2023  
6:00 P.M., REGULAR MEETING

MINTER FIELD AIRPORT DISTRICT  
201 AVIATION STREET  
SHAFTER, CA 93263

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### BOARD MEMBERS

WALT WEISHAAR	PRESIDENT
JOSH WILSON	VICE PRESIDENT
ANN STRADER	SECRETARY
DOYLE WILSON	TREASURER
JACK COLVARD	DIRECTOR

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1. CALL TO ORDER
2. FLAG SALUTE
3. INVOCATION
4. ROLL CALL
5. APPROVAL OF AGENDA
6. CONSENT CALENDAR

*All items listed under the consent calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff requests a specific item be removed from the consent calendar for separate action. Any item so removed will be taken up following the motion to approve the consent calendar.*

## **A. Approval of Minutes**

1. Board Meeting Minutes for May 10, 2023
2. Special Board Meeting Minutes for May 10, 2023

## **B. Financial Report**

1. Approval of Voucher List for May 2023 in the amount of \$413,929.81
2. Approval of Financial Statements for May 2023
3. Budget Performance Fiscal Year To Date (FYTD), as of May 2023
4. Tenants in Arrears – Six (6); None (0) in the court or legal process. *Information only*

## **C. Correspondence**

1. None.

## **7. PUBLIC TIME**

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Brief comments regarding agenda items may be recognized by the chair as each item is presented. Please state your name for the record before making your presentation.

## **8. NEW ITEMS**

- A.** Board Approval of Consent, Assignment of Lease, and Release between John Gingras and Joshua Knerr  
SR 011-23
- B.** Board Approval of Consent, Assignment of Lease, and Release between John Gingras and Jonathan Hudson  
SR 012-23
- C.** Board Approval of Consent, Assignment of Lease, and Release between Martin and Bryan Chapman, and JetBlack Ventures LLC  
SR 013-23

- D.** Board Approval of Year-End Budget Amendment for the Current Fiscal Year 2022-2023  
SR 014-23
- E.** Board Approval of Adopted Budget for Minter Field Airport District, for Fiscal Year 2023-2024  
SR -15-23
- F.** Board Approval of Minter Field Airport District Pay Schedule  
SR 016-23
- G.** Board Approval of District Rate Schedule  
SR 017-23
- H.** Board Approval of New District Office Operating Hours  
SR 018-23
- I.** Board Approval of Installation of 3 new 3-ton A/C package units at 742 Industrial Way.  
SR 019-23
- J.** Board Approval of Parking Lot Seal Coat (per lease) at 5200 Doolittle Street, U.S.D.A. Building  
SR 020-23
- K.** Board Approval on New Aviation Ground Lease for Poso Creek Development  
SR 021-23
- L.** Board President creation and appoint to AdHoc Committee. Committee to advise staff during the selection of new Administrative Assistant. Committee to be created for an advisory role only.

## 9. STAFF REPORTS

General Manager's Report.

## 10. COMMITTEE REPORTS

## 11. BOARD OF DIRECTORS ITEMS

On their own initiative, Board members may make an announcement or a report on their own activities. They may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda (Government Code §54954.2[a]).

12. CLOSED SESSION

- A. Negotiations: none.
- B. Litigation: none.
- C. Personnel: none.

13. ADJOURN TO JULY 12, 2023 AT 6:00 P.M.